

DPD-2601

17 April 1959

MEMORANDUM FOR: Acting Chief, DPD

SUBJECT : Planning: Relocation of []

25X1A

REFERENCES : (1) Directive for Revision of Agency []
[] for Mr. Dulles' signature.
(2) Attached Study to above reference.

25X1A

1. Recommend that all directed actions be encompassed in an Operations Plan, with attached annexes covering: personnel, administration (funds for move, reimbursement of personnel, authorization for T. O. manning, etc.), security, materiel, relocation of [] (Ops), and communications.

25X1A

2. If the above recommendation is approved [] will be appointed case officer. He has lived with this problem for approximately two years and is familiar with all aspects and contacts in CIA. In addition, he was the operations case officer for the approved draft.

25X1A

3. It is further recommended that a meeting be convened with representatives of:

Office of Communications,

EE,

NEA,

WE,

Office Logistics

Office of Personnel and MPD and
DPD counterparts

in order to have a general briefing on the directive and to summarize the problem areas that will be encountered as a result of this move and to delineate areas of responsibility.

SIGNED

25X1A

[]
Chief, Operations Branch
DPD

AES:aem

Dist.:

2 cys - addse
1 cy - RI/DPD chron
1 cy - Ops/DPD subj file
1 cy - Ops/DPD chron